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Approved For Release 2001/07/16 : CIA-RDP79-00498A000100110007-1

6 APR 1976

MEMORANDUM FOR: Director of Logistics

FROM : Robert W. Gambino
Director of Security

SUBJECT : Security Provisions and Considerations
for the New IC Staff Headquarters,
[REDACTED]

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1. During the past three weeks, representatives of this Office have been working closely with Mr. [REDACTED] of your Office in order to identify security and safety features necessary for incorporation in subject building. My memorandum of 29 March 1976 has already alerted you to those safety features necessary for the new building which involve major expenditures. Forwarded herewith is a general description of the security features thus far determined as necessary to provide adequate protection for the new IC Staff Headquarters.

2. The provisions outlined in the attachment may appear somewhat stringent. However, given the high degree of sensitivity of the materials and activities to be housed in the building, together with the high profile which it is assumed the building will eventually attain, these provisions are simply considered prudent. The limited knowledge presently available concerning the structure of the new building, coupled with decisions yet to be made relative to the final configuration of the interior, preclude the preparation of a final definitive list. Other security improvements may become necessary as more is learned of the building from the A&E inspection recently initiated. Details relative to security provisions for the telephone and data grid systems are not yet finalized. These aspects are under active study.

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3. Where possible, the desired security features are explained in detail. Where this is not possible, a general description is provided. This approach should permit sufficient latitude for accomplishing some of the desired ends in an alternate fashion. Such determinations can be made by direct consultation among the members of our respective staffs.

4. In recognition of the importance of this new building and the valid assumption that it will be an identifiable and desirable target for the opposition, I will provide a security officer to control the building from the time it is vacated by its present occupants. A badge system will be instituted to provide access control during the renovation period. Arrangements have already been made to collect minimal biographic data for use in conducting security checks on all non-Agency personnel who will be working on the renovation of the building. As a further security precaution, [REDACTED] specialists will conduct periodic inspections of the building while the renovation is in progress.

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5. Thus far, no determination has been made regarding the establishment of a Security Duty Office at the building. However, pending a decision by appropriate authority on the IC Staff, I have informed Mr. [REDACTED] Executive Officer, IC Staff, that I will provide a knowledgeable Security Officer on loan for a 60-day period commencing with occupancy of the building. This arrangement should permit time to develop a sufficient experience factor to determine what security coverage may be required at the building in addition to the assigned Federal Protective Officers.

6. I am sure that you share my desire that the entire undertaking be accomplished as expeditiously as possible with due consideration for the need to incorporate a high degree of security and safety in a cost effective manner. Pending final occupancy of the building, I have directed that all possible cooperation be afforded [REDACTED] by appropriate representatives of my Office.

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[REDACTED]
Robert W. Gambino

Att

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SUBJECT: (Optional)

FROM:

Director of Security

EXTENSION

6777

NO.

DATE

8 APR 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Logistics
2 C 02 [REDACTED] Building

25X1A

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